RESOLUTION OF THE NAVAJO NATION COUNCIL

22nd NAVAJO NATION COUNCIL - Third Year, 2013

AN ACT

RELATING TO LAW AND ORDER AND NAABIK'ÍYÁTI'; AMENDING 2 N.N.C. §§ 953 ET SEQ., THE OFFICE OF LEGISLATIVE SERVICES

BE IT ENACTED:

Section 1. Amendments to the Office of Legislative Services Plan of Operation

The Navajo Nation hereby approves the amendments to the Office of Legislative Services Plan of Operation.

Section 2. Amendments to Title 2 of the Navajo Nation Code

The Navajo Nation hereby amends the Navajo Nation Code, Title 2 as follows:

TITLE 2. NAVAJO NATION GOVERNMENT
CHAPTER 3. LEGISLATIVE BRANCH
SUBCHAPTER 12. LEGISLATIVE OFFICES
ARTICLE 1. OFFICE OF LEGISLATIVE SERVICES

§ 951. Establishment

The Office of Legislative Services is established within the Legislative Branch.

§ 952. Purpose

The Office of Legislative Services shall provide complete and full range of professional, technical and administrative support services to the Navajo Nation Council, Standing Committees of the Navajo Nation Council, unstaffed Commissions, Task Forces or Boards of the Navajo Nation Council, Council Delegates and the certified Chapters of the Navajo Nation.

§ 953. Executive Director

- A. The Office of Legislative Services shall be headed by an Executive Director, who shall be recommended for appointment by the Speaker in consultation with the Intergovernmental Relations Naabik'íyáti' Committee and subsequently confirmed by the Navajo Nation Council. The Executive Director will be administratively responsible to the Speaker and serve at the pleasure of the Intergovernmental Relations Naabik'íyáti' Committee of the Navajo Nation Council. The Executive Director will be responsible for program planning and administration, staff, guidance, direction and general supervision, budget preparation, implementation, management and control, and property and facilities coordination and management within the Office of Legislative Services.
- B. The <u>Executive</u> Director shall faithfully and diligently execute all duties and authorities delegates by Law.

§ 954. Organization and functions

The <u>Executive</u> Director shall establish an organizational structure which will provide for the following primary organizational functions within the Legislative Branch:

- A. General Services, which shall include processing of payroll and budget expenditures for travel, supplies, equipment, etc., personnel administration and management, property and facilities coordination and management;
- B. Advising, Reporting and Clerical Services, which shall include recording meetings, transcription and maintenance of Council and standing committee meetings and resolutions, minutes and journals, resolution processing, agenda preparation and provision of secretarial services to Council Delegates.
- C. Legislative Research, which shall include researching for preparation of Council and Committee legislation, drafting of legislation, monitoring and analysis of pending legislation, and providing technical assistance (including English to Navajo and Navajo to English interpretation) in resolution processing

and discussion, and coordination with various council delegates, Navajo Nation programs, departments, divisions on proposed, pending and approved legislation. In addition, this organizational unit shall perform various intergovernmental relations functions, which shall include monitoring of federal, state and other legislative actions, providing of periodic reports on these matters to the appropriate standing committees, Navajo Nation offices and officials, and the full Navajo Nation Council.

D. Support services to the Office of Legislative Counsel.

Section 3. Effective Date

The Act is effective upon its approval pursuant to 2 N.N.C. §221.

Section 4. Codification

The provisions of this ordinance which amend or adopt new sections of the Navajo Nation Code shall be codified by the Office of Legislative Counsel. The Office of Legislative Counsel shall incorporate such amended provisions in the next codification of the Navajo Nation Code.

Section 5. Saving Clause

Should any provisions of this ordinance be determined invalid by the Navajo Nation Supreme Court, or the District Courts of the Navajo Nation, without appeal to the Navajo Nation Supreme Court, those portions of this ordinance which are not determined invalid shall remain the law of the Navajo Nation.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona) at which a quorum was present and that the same was passed by a vote of 18 in favor and 0 opposed, this 22nd day of October 2013.

Johnny Walize, Speaker Lavajo Nation Council

10/24/13

Motion: Honorable Jonathan L. Hale Second: Honorable Russell Begaye

ACTION BY THE NAVAJO NATION PRESIDENT:

1. I hereby sign into law the foregoing legislation, pursuant to 2 N.N.C. § 1005 (C) (10), on this _____ day of OCT 29 2013 2013.

Ben Shelly, President Navajo Nation

2. I hereby veto the foregoing legislation, pursuant to 2 N.N.C. \$1005 (C) (11), this _____ day of ____ 2013, for the reason(s) expressed in the attached letter to the Speaker.

Ben Shelly, President Navajo Nation